



STUDENTS – Logging into Paradigm

ACT students can access their enrolment and results online using the ACT's academic management system, **Paradigm** (previously known as TAMS).

How to login?

Go to the following site: <http://act.edu.net.au/> and enter your user name and password.

User name: your ACT student ID

Password: date of birth and ID in the following format: dd/mm + last three digits of ID. eg. student **12345** born on **July 1** has a password of **01/07345**

Once you have logged in, it is highly recommended that you immediately go to Edit Login Details and change your password. The password must be at least five (5) characters in length.

What can you access on paradigm?

- Your contact details
- Your enrolment details
- Your assessment marks, final marks and letter grades for all your units

You can edit your contact details under the "Edit Address" tab on the left-hand banner.

You can print a confirmation of enrolment document by clicking the "print confirmation of enrolment" button against any course. This document is typically requested by Centerlink, to confirm enrolment load.

You can view a copy of your academic record by clicking the "Print Transcript" button against each course.

If you require a certified copy of your academic record (original signature of the ACT Dean, and the college seal), please contact the ACT Office by phone to order a certified transcript. A small fee applies for this service.

If you have any problems gaining access or using the site please do not hesitate to contact the ACT office for help on AcademicServices@actheology.edu.au or (02) 9262 7890.