

	Title: General Regulations for Students	
	Version: 2.00	Date: 30/07/2020
	Policy Area: Student	Next Review: 01/07/2022
	Approval: Academic Board	Signature: 

Rationale

Vose Seminary is committed to providing a fulfilling and rewarding learning experience that enables students to achieve their full academic potential. This commitment is underpinned by an expectation that all members of Vose will conduct themselves in a manner consistent with the Seminary's values.

General Regulations

- 1) Be familiar with, and abide by, Vose Seminary's policies and procedures
- 2) Students are expected to attend all of Vose Seminary's activities relating to their particular programme of study or training according to the published schedule of the Seminary.
- 3) Students may not take on other post-secondary level studies while studying full-time with the Seminary unless permission to do so is granted.
- 4) Students can expect to study in an environment that is free from interruption from other students and from harassment, vilification, victimisation, or discrimination (racial, sexual, disability or otherwise), or action that would bring the Seminary into disrepute. The Seminary reserves the right to warn, suspend, or expel students who fail to comply.
- 5) Students have a right for instruction time to be used for instruction and that the whole time will be used efficiently to attain the competencies prescribed for that instruction. Exceptions may be made for extenuating circumstances and incidental or unanticipated purposes that are necessary or ancillary to the instruction process.
- 6) Students carrying out individual writing projects shall be entitled to individual supervision according to a schedule agreed upon with the supervisor. Schedules will vary according to the extent that competency standards require the student to be able to work independently of supervision.
- 7) International students are bound by visa requirements to attend classes
 - a) In cases of absence through sickness or compassionate grounds written documentation shall be supplied by the student to the Academic Dean.
 - b) Lecturers will keep records of attendance and academic progress for each student in each class, notifying the Academic Dean of absences or failure to meet academic requirements.
 - c) The Academic Dean will monitor international students' course progress according to the process and procedures outlined in the Course Progress Intervention Policy.
- 8) Students must not engage in any form of Academic Misconduct for example, copying, cheating, plagiarism or collusion.

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- 9) Students have a right to study according to the rules and regulations published by the Seminary, except that the Seminary shall have the right to make judgements on behaviour and practices that are not anticipated in the rules and regulations.
- 10) Any student found to be in significant breach of Vose Seminary's policies, procedures or General Regulations outlined in this document may be asked to attend a meeting with the Academic Dean and representative of the Student Services team to discuss and document the breach as well as the remedial action to be taken by the Seminary. Students will be free to access and implement procedures of the Complaints and Grievances Policy at this time.

Appendix: Document History and Version Control Record

Document Title: General Regulations for Students

Source Documents:

Associated Internal Documents: Course Progress Intervention Policy

Associated External Documents

Authorised Officer:

Approved by: Academic Board

Date of Approval: 30 May 2003

Assigned Review Period: 2 years

Date of Next Review: 01/07/2022

Version Number	Version Date	Authorised Officer	Amendment Details
1.00	30/05/2003	College Board	Code of Conduct included in the General Policy Handbook
D1.01	27/06/2013	JV	Policy separated from the General Policy Handbook Small draft amendments yellow highlighted Document modified to include current history and version controls
D1.02	19/9/2013	JV	Minor refining updates. Rationale added.
V2.00	30/07/2020	BS	Updated to include information around Academic Misconduct and response to a breach.

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